Grant Application Checklist

Please submit grant proposal as a single PDF, containing all essential elements of the application, in the order listed below. Include this checklist as the first page of the PDF document, and order the documents as per the checklist.

☐ **Principal Investigator Information Page (one page)**

    a. Name of organization
    b. Title of project
    c. Principal Investigator/Co-PI(s)
    d. Contact information
    e. Type of award applied for
    f. Specific amount requested

☐ **Project Description (maximum: 10 pages)**

    a. Abstract
    b. Specific aims
    c. Background and significance
    d. Preliminary studies
    e. Research design and methods

☐ **Additional Information (no page limitations)**

    a. Literature cited
    b. Abbreviations
    c. Facilities
    d. Hazardous materials
    e. Human subjects
    f. Animal studies
    g. Budget
    h. Budget justification
    i. Project personnel
    j. IRS 501(c)(3) determination letter, or its equivalent for international institutions
    k. Funding history
    l. Letter of institutional support
    m. Letters of reference (If applicable, to be submitted separate from grant proposal PDF. See Application Guidelines for details.)